

(Letter needs to be on District Letterhead)

Date:

Attention: My Student in Need:

\_\_\_\_\_ Schools would like to participate in the My Student in Need project. The following is a list of schools in the \_\_\_\_\_ School District and the liaisons: The main liaison is (Include liaison name, phone number, mailing address (for gift cards) & email)

School District Preschools

Include liaison name, phone number, mailing address (for gift cards) & email

Elementary Schools

Include liaison name, phone number, mailing address (for gift cards) & email

Middle Schools

Include liaison name, phone number, mailing address (for gift cards) & email

High Schools

Include liaison name, phone number, mailing address (for gift cards) & email

\_\_\_\_\_ Schools email extension is: (for example gfps.k12.mt.us).

Signed by Superintendent